|  |  |
| --- | --- |
| **Applicant Full name:** |  |
| **Project title:** |  |
| **Project reference No:** |  |
| **Funding agency/program:** |  |
| **Role in the project:** |  |
| **Objectives of the travel\*:** |  |
| **Hosting institution, city and country\*:** |  |
| **Work Package/Activity No:** |  |
| **Requested Financial Support (Airfare, Per diem…):** |  | **Funding from project budget through GJU:**  | [ ]  **Yes** [ ]  **No** |
| **Meeting period\*:** | **From:** |  | **To:** |  |
| **Travel period:** | **From:** |  | **To:** |  |
| *For students* |
| **Major** |  | **Receiving assistantship:** | [ ]  **Yes** [ ]  **No** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Signature** | **Date** |
| **Approvals and Signatures** | **Applicant name**  |  |  |  |
| **Project Coordinator** |  |  |  |
| **Department head/Director** |  |  |  |
| **Dean** |  |  |  |

|  |  |
| --- | --- |
| **International Project Office** | ***Project Officer*** |
| **Fund Availability:** | [ ]  **Available** [ ]  **Not available** |
| **Compatible with Regulations:** | [ ]  **Yes** [ ]  **No** |
| **No of working days:** |  |
| **Notes:**  |  |
| **Signature:** |  | **Date:** |  |
| ***Director of the International Project Office***  |
| **Notes:**  |  |
| **Signature:** |  | **Date:** |  |

***\*Please attach the invitation letter***